

SADIG AKHUNDZADA

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EDUCATION

The RISEBA University of Applied Sciences

Riga, Latvia

PhD of Business Management

2024 - Ongoing

- Research topic - Exploring the Tax Compliance Challenges Faced by Small and Medium Enterprises (SMEs) in Azerbaijan: Mixed Method Approach.

Azerbaijan State Academy of Physical Education and Sport

Baku, Azerbaijan

Master of Sport Management

2020 - 2022

- Sport Economics, Human Resources Management, Quantitative Research Method, Qualitative Research Method.
- Research topic – Missing Crowd Support and Performance in East Asian Football Leagues.

ADA University

Baku, Azerbaijan

Bachelor of Sciences in Economics

2015 - 2020

- Selected coursework: Econometrics, Managerial Accounting, Game Theory, Financial Accounting, Taxation
 - Counsel for Bachelor of Science in Economics class at the University Undergraduate Government
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EXPERIENCE

Khazar University

Baku, Azerbaijan

Instructor - Taxation

Sep 2025 – ongoing

- Delivering lectures and practical workshops on local and international taxation
- Developing case studies quizzes and group assignments
- Preparing and assessing exams to evaluate both theoretical and practical knowledge

Baker Hughes

Baku, Azerbaijan

Tax Accountant

Feb 2025 – ongoing

- Performing various accounting functions for Statutory Accounts, ensuring compliance with local statutory requirements and global company policies;
- Coordinating and collaborated with business and support functions (AP, AR, Payroll, IC, ACCR) to ensure accurate recording of business transactions;
- Preparing internal and external reports, including statutory and tax reports, in accordance with regulatory and organizational requirements

Ernst & Young

Baku, Azerbaijan

Business Tax Advisory – Advanced Tax consultant

Jun 2022 – Feb 2025

- Responsible for overseeing tax review and compliance projects ;
- Providing guidance and instruction to interns and junior staff regarding assigned tasks

Business Tax Advisory - Specialist

- Conducting comprehensive reviews of local companies' tax records over a period, analyzing various tax implications, and identifying areas for improvement, to produce detailed reports on their tax status - analysis of a company's all records (GL, TB), banks, TRL, payroll, Fixed asset register and etc.,
- Preparing Tax reports: VAT, WHT, FSWHT, CIT for companies working under PSA and local TAX code;
- Processing payroll of permanent and expatriate employees - calculating wages and payables to state budget;
- Preparing response letter to desk audit letters.

Business Tax Advisory – Junior Specialist

- Preparing Tax reports: VAT, WHT, and FSWHT for companies working under PSA and local TAX code;
- Calculating payroll of local companies and local branch of foreign companies, and processing payments.

- Benchmarking of Transfer pricing and making industrial and economic analysis for Transfer pricing documentation.

Azerbaijan Micro Finance Association (AMFA)

Member Relationship Officer

Baku, Azerbaijan

Jul 2021 – Jun 2022

- Preparing reports, analysis and visual interpretations by collecting statistical data from financial institutions about loan portfolios, branches, staff, assets etc. and submitting it for the reference of relevant institutions and investors;
- Organizing trainings, seminars, and round table meetings on technical and lobbying issues
- Attracting new potential organizations to the association, encouraging the active participation of member organizations in the activities of the association, and keeping them engaged
- Monitoring the use of services by member organizations within the Association;
- Contribute to the process of collecting membership fees and encouraging members to fund various projects
- Organizing the Association's Annual Award Programs, Annual Conference and Investors' Fair
- Preparing proposals on increasing the quality and range of services provided to member organizations

SBFIC Project – Technical Need Assessment Report

Dec 2021 – Jan 2022

- **Market research** - survey data processing, updating, creating graphs, and analyzing data to identify the needs of the farmers and value chain actors for technical advisory and training for improving their farming or business practices through provision of the professional technical advisory and training services

C Foodball LLC (EURO 2020)

Supervisor for sales of food and drinks

Baku, Azerbaijan

Jun 2021 – Jul 2021

- Overseeing inventory, including food and beverages; recording of delivered products, products sold and remaining in inventory;
- Controlling the working hours of sellers and cashiers and the distribution of their responsibilities, such as sale in the tribune and at the point of sale;
- Reporting goods sold and money collected at the end of each day;
- Evaluating the performance of each employee and reporting to manager

Azerbaijan Supermarket LLC/Bravo

Commercial Intern – Non-food buyer

Baku, Azerbaijan

Sep - Dec 2020

- Analyzing daily inventory and sales and reporting to the supervisors;
- Identifying the least and most sold-out goods, selecting products for leaflet, getting quotations from vendors for discounted prices for the most sold-out items;
- Preparing payment orders;
- Following up the contracting process

SKILLS and Certificates

- ITTS – Principals of International Taxation
- ACCA – Financial Accounting
- Professional accountant certificate – Certificate for professional accountants in Azerbaijan
- MEL trainings - monitoring evaluations and learning (MEL Plan and Perform indicator trainings were conducted by USAID)

Technical Skills

- Work with computer & operating systems (MAC, Windows), Application Packages (Microsoft Office), STATA

Language Skills

- Azerbaijani - Native, English - Advance

